



## TERMS OF REFERENCE

**Name of group:** Brain Repair Centre (BRC) Oversight Committee

**Purpose / role of the group:**

- Provide oversight to the BRC and guide its actions as a Research Institute of Dalhousie University
- To advocate for support to ensure continued success of the BRC

**Specific Functions:**

- Oversee strategic direction of BRC
- Oversee research and fiscal aspects of BRC (including review of annual reports and financials)
- Oversee implementation (where appropriate) of recommendations from 2016 External and Internal Review reports
- Oversee Scientific director of the BRC

**Membership:**

- VP research Dalhousie University (or designate)
- Dean Faculty of Medicine (or designate)
- Dean Faculty of Health (or designate)
- Dean Faculty of Science (or designate)
- Minister, Labour and Advanced Education (or designate)
- VP research IWK (or designate)
- VP research NSHA (or designate)
- BRC Scientific director (or designate)
- BRC COO (or designate)
- *DHW to be briefed by LAE representative*

**Meetings**

- The Committee will meet biannually
- Chair: The meetings will be chaired by the Dean of Medicine initially and will rotate through each Dean every two years.
- Minutes will be taken by a BRC staff member and distributed to all members within an agreed timeframe.
- Agenda will be circulated at least one week prior to each meeting.
- An in camera session will occur before end of each meeting, excluding BRC director and COO